

PROGRAM INFORMATION

Program: North Central Missouri College/Green Hills Head Start

Program Options: Center Base: Full day/Part year (10 classrooms): 197 children
Home Base: 7 Counties: 80 children

Funded Enrollment: 277 children

Funding Sources: \$1,893,860 ACF/Office of Head Start (2010-2011)
\$ 49,817 ACF/American Recovery/Reinvestment Act (2/1/10-9/30/10)
\$ 111,160 USDA/Child/Adult Care Food Program (2010-11)
\$ 465,965 Non-federal/Local Matching Resources (2010-11)

Grant Year: February 1 – January 31

Proposed Budget: FY2010-Program Year #40:
Personnel: \$1,274,217
Fringe: \$ 253,338
Travel: \$ 700
Supplies: \$ 35,750
Other: \$ 166,205
Indirect Cost: \$ 119,776
Total Federal: \$1,849,986
Non-Federal: \$ 469,348
USDA: \$ 110,000
TOTAL: \$2,429,334

Teacher Education: MA/MS: 1 Classroom Teacher
1 Home Visitor
BS/BA: 9 Classroom Teachers (1- MA degree in 2011)
6 Home Visitors (1- MA degree in 2011)
AA/AAS: 1 Classroom Teacher

Total: 11 Classroom Teachers
7 Home Visitors

NOTE: The following staff members have a CDA (Child Development Associate) credential: 10 classroom teachers; 6 home visitors; 22 teacher aides; 1 cook; 3 management staff members. Two teacher aides are currently in CDA training; 1 home visitor is awaiting CDA certification.

Review Results: Last on-site review was conducted April 2010. The program was determined to be in compliance with all applicable Head Start Program Performance Standards, laws, regulations and policy requirements. Two areas of strength were identified: a health literacy program for parents and a joint health/dental screening in Harrison County.

Audit Results: No findings.

Enrollment: 2009-2010:
Each monthly report reflected full enrollment (277) and an average wait list of 149 children. During the 2009-2010 school year, 296 children/280 families were served, accounting for nearly 34% of area low income children referred by Missouri Department of Social Services.

PIR Data: 2009-2010:
Medical Services (up-to-date per EPSDT schedule): 98%
Immunization Services (up-to-date): 101%
Dental Services (completed exam): 99%
Dental Services (completed treatment): 85%
Children with IEP (diagnosed disability): 17%
Family Services (received services): 74%
Average Class Size: 18 children
Classroom Teachers (meet degree requirements): 100%

Training: All staff completes a training assessment annually. Training plan is built around individual/program needs. Recent staff training included the following: child nutrition; child abuse/neglect; CLASS assessment; sanitation/bloodborne pathogens; medication administration; licensing regulations; I am Moving/I am Learning (IMIL); family partnership training; CACFP training; first aid/CPR; child behavior strategies; stress management. Opportunities for staff networking and sharing were also included.

NCMC Board training is scheduled annually. Topics for the October 2010 training included the self-assessment, budget, and application process. Policy Council training occurs annually in October.

Staff enrolled in college classes continues to receive financial assistance with tuition, books, and fees. ARRA Quality Improvement funds were used in 2010 to assist teaching staff with costs associated with achieving a master's degree. Continued education is a program priority.

Strengths:

- Educated, qualified and experienced staff dedicated to working with Head Start children & families. Staff members embrace the philosophy of life-long learning
- Trusting relationships between staff and parents
- Positive child outcomes as identified by child assessments, parent evaluations, year-end informational reports, public school input, and high recruitment numbers

- Support of North Central Missouri College administration and Board of Trustees
- Support of Policy Council and enrolled families
- Community partners: county health departments, local dentists, community action agency, Chillicothe Housing Authority, Putnam County R-I School District, area public schools, churches, city governments, family services, etc.

Program Strategies:

- It is the goal of NCMC/Green Hills Head Start to approach program planning with an awareness of the ever-changing landscape in the early learning field and the development of updated policies and procedures to ensure program quality and compliance.
- Head Start staff, Policy Council representatives and Board members receive training annually to enable them to effectively perform their respective Head Start responsibilities. Furthermore, all three entities work together to establish/accomplish program goals and respond to state/federal mandates.
- Continuous monitoring of all component areas (funded enrollment, child/family assessment of needs and subsequent service delivery, child outcomes and alignment with public school expectations, recordkeeping and data management, staff performance and professional growth, budget amounts and operational needs, etc.) is a major focus of the program staff.
- Open communication between staff, parents, and community partners is a priority.
- Cooperative partnerships between Head Start and area public schools are maintained to ensure early intervention, optimum use of available resources, continuity of services, and smooth transitions for Head Start children entering kindergarten.
- A supportive, energetic, and enjoyable working environment, involving staff, parents, and board members in program improvement, goal-setting, and celebration of accomplishments is a major priority.
- Parents are encouraged to be actively involved in Policy Council, local parent groups, educational opportunities, classroom activities, and home-based instruction.

For further information, review the program website at www.greenhillshheadstart.org or contact Green Hills Head Start, 205 W. 18th Street, Trenton, MO 64683, phone 660-359-2214.